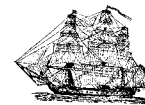


January 2020



THE CONSTELLATION



*Newsletter of the Baltimore Chapter
Construction Specifications Institute*

Volume 56, Issue 6

January Meeting Details

Place

Hord-Coplan-Macht
700 East Pratt Street; Suite
Baltimore, Maryland

Thursday, January 9, 2020

4:30 Board Meeting
5:30 Attitude Adjustment
6:30 Program

**Make your reservation before
Noon, Tuesday, January 7, 2020**
Chapter notifies the Restaurant
of reservation number on
Tuesday afternoon

RSVP at



**With Reservation
\$35 per person**

\$25 for Emerging Professionals

**Without Reservation
\$40 per person**

Payment due for reservations made

**Cash or Checks
(But No Credit Cards)
Accepted at the Meeting**

Make checks payable
in the exact amount to
" Baltimore Chapter CSI "

See the last page for More Information
on Using Paypal and EventBrite

January's Program

Project Management Software

Depending upon your firm, the firms with which you collaborate, and the projects with which you are involved, you may or may not have encountered project management software. Unlike most software (like word processing, spreadsheets, scheduling, cost estimating, and CAD/modeling) you use in your daily tasks, project management software is frequently viewed as an information management activity to track the documents which result from other software. Project management software also includes the ability link multiple documents of varying formats (word processing, spreadsheets, pdf's, graphic images, and CAD/modeling) to each other and to create new documents.

Published by more than 20 independent companies, including heavyweights like Autodesk, Deltek, and Primavera, the programs have varying capabilities and targeted users. They also have varying levels of complexity, ease of usability, user friendliness, customizing ability, and learning curves.

We will have a panel of Chapter members who will regale us with their experiences of the good, bad, and ugly of using their firm's project management software and the project management software of others.

We're taking a road trip to Hord-Coplan-Macht's office at 700 East Pratt Street for a visit and the program.

February's Program

Do you like war stories from field experiences? Like to hear about failures? We'll we have something that will appear to your inner sense of superiority and fear of failure. The folks from the International Masonry Institute will visit and give us a presentation on how to avoid masonry assembly failures by showing us how others have not succeeded.

Board Members Officers

President	Marty Jakovics	443-928-9173
1st V.P.	Katherine Good	410-290-9680
2nd V.P.	Jim Clancy	
Secretary	Samuel Grant	443-348-2017
Treasurer	Steven Evans	443-253-5764
Past Pres.	Liz Stone	443-866-6690

Directors

FY 19-20	Meagan Elfert	410-790-8161
FY 19-20	Brian Lockwood	717-817-1713
FY 19-20	Scott Sider	410-290-9680
FY 20-21	Michael Gilbert	
FY 20-21	Todd Guntner	410-409-2100
FY 20-21	Henrique Kempenich	
FY 20-21	Brian Porter Jr.	

Committee Chairs

Awards	Jim Clancy	
Certification	[Vacant]	
Elec Comm	Meagan Elfert	410-790-8161
Finance	Steven Evans	410-916-1910
Handbook	Scott Sider	410-290-9680
House	Katherine Good	410-290-9680
Mtg Exhibitors	Todd Guntner	410-234-3600
Membership	Brian Lockwood	717-817-1713
Newsletter	Scott Sider	410-290-9680
Nominations	[Vacant]	
Planning	Cindy Adkins	410-937-6764
Prof Dvlpmt	Scott Sider	443-573-2248
Programs	Liz Stone	443-866-6690
Tellers	Scott Sider	410-290-9680
William J. Grabowski Scholarship Fund	Liz Stone	443-866-6690

Check the Chapter Website
www.csibaltimore.org
 or
www.baltimorecsi.org
 for information about Chapter
 events and activities

Join us at feltpoints.blogspot.com

Editorial Policy Notice

The Constellation acts as a moderator without approving, disapproving, or guaranteeing the validity or accuracy of any data, claim or opinion appearing under a byline or obtained or quoted from an acknowledged source.

The opinions expressed by authors do not necessarily reflect the official views of the Baltimore Chapter CSI or The Construction Specifications Institute.

Editorial deadline is the last Wednesday of each month.

President's Message

Happy New Year Everyone!!! I hope you all had a great holiday and were able to enjoy time with family and friends. It's now 2020 and we get to start a new year and a new decade, It is hard to believe how fast time goes and how little it feels we have. Last month we asked that all of you reflect and think about how we can get better and grow as a Chapter, to bring your thoughts and ideas, a New Year's resolution for the Chapter. We were able to get these in writing from our Board at our last meeting. I would like to extend a big "Thank You" to Katherine Good for taking the time to developing the questions and collecting the answers.

I read recently that of the billions of people worldwide that make New Year's Resolutions, only 12 percent keep their commitments. Think about that, only 12 percent!!! Why is it so hard for us to keep our resolutions and promises to ourselves? You probably have heard or read this before, Albert Einstein once said:

"If I had an hour to solve a problem and my life depended on the solution, I would spend the first 55 minutes determining the proper question to ask...for once I know the proper question, I could solve the problem in less than five minutes."

We as a Chapter need to understand the why of what we are doing and develop real achievable goals. We need to take small steps, get better at one aspect at a time, not everything all at once. As a Board and Chapter, we will review the goals and objectives from that were collected December's meeting and ask that if you were not able to participate or have more please send them to us. We welcome all ideas, thoughts, and assistant we can get. Once we have that understanding, we can develop questions and a plan. Let's become part of that 12 percent and keep our resolutions, as a Chapter and each of us personally.

I look forward to seeing you all at our next meeting on January 9th at Hord Coplan Macht's office at 700 East Pratt Street.

[Marty Jakovics](#), CSI-EP, CDT
 Chapter President

Middle Atlantic Region Conferences

The Charlottesville Chapter will be hosting the 2020 Region Conference in May 2020 in Harrisonburg, VA.

Winter Professional Development Seminars

From January to March 2020, the Chapter will be offering sessions on the organization of construction contract documents, the use of standard forms and formats, product representation, construction contract administration, and specification writing. Improve the way you write or use construction contract documents.

Attend these classes if you intend to take a Certification examination ([CDT](#), [CCS](#), [CCPR](#), or [CCCA](#)) or want to enrich your knowledge on the core documents of the construction industry. Intern architects taking the seminar series and CDT Exam can use the time spent on the study sessions and the exam towards NCARB's Architectural Experience Program credit hours.

The two-hour sessions will be held on Tuesday evenings, starting on January 7, 2020 at Waldon Studio Architects, Baltimore office, located at 31 Light Street. Registration fee is \$100 for the entire series of sessions, or \$10 per session ala carte.

Attendees will need to obtain a copy of the Project Delivery Practice Guide (for CDT), Specifications Practice Guide (for CCS), or Construction Administration Practice Guide (for CCCA), and copies of AIA Documents A101 and A201. Order the Practice Guides from the Institute at 800-689-2900; www.csiresources.org. The Practice Guides cannot be ordered through the Baltimore Chapter CSI. Order the AIA documents from the Building Congress and Exchange at 410-823-7200, Baltimore Chapter AIA at 410-625-2585, or online at www.aia.org. Please be sure to order your documents in time to receive them before the first class.

Registration forms and details are attached to **The Constellation**. For more information, contact Professional Development Chair [Scott Sider](#), CSI, CCS, CCCA, at 443-573-2248.

As part of CSI's re-evaluation of the certifications, the Product Representation Practice Guide (for CCPR) Exam will not be held in Spring 2020.

Board Meeting Highlights December 2019

Awards Chair Jim Clancy, will be looking into Region Awards.

House Chair Katherine Good, reported that we're at Hord, Coplan, and Macht for January's meeting. We're still looking for a program, and we might ask a product representative to present. It would have to be a generic presentation. We're waiting to hear back from a prospective presenter. Katherine will arrange for food. As to February, we may be at Waldon Studio Architects, since attendance is historically low for February. That month we'll have the Green Globe presentation.

Director Scott Sider stated that he believes there's no change from last month's membership number. Director Todd Guntner raised the possibility of identifying five people in the 30 to 40 year-old range as potential members. Second Vice President Clancy suggested reaching out to architecture firms who aren't currently represented in the Chapter. He suggested an effort to reach out to five people in the next six months. Director Scott Sider opined that we need to do a better job of reaching out to new members, asking them to attend; they need to receive a phone call from the Chapter after they join. Treasurer Steve Evans stated that we should have a goal of three new members every four months; and for that to be a goal for each Board member. President Marty Jakovics added that we need to be reaching out to people.

There was discussion of future presentations, possibly, speed-dating. Director Meagan Elfert is arranging for a masonry program.

Table Top Sponsorships Chair Todd Guntner reported that three of six sponsors for tonight's bowling event have paid so far. Immediate past President Stone explained that one more sponsor is expected to pay. Todd added that we will have some tabletops for January.

Vice President Katherine Good initiated a discussion of New Year's resolutions for the Chapter. She passed out a "smart goals" form to each attendee, discussed the idea of "smart goals," which need to be measurable, achievable, relevant; and with a time frame. The attendees to work toward them. Wanted attendees to really think this over. Some of the forms were filled out and returned to the Vice President.

Toward the goal of better meeting attendance, the Vice President discussed a program under which we would reach out to five members who had not attended a meeting in the last year. Rod Anderson raised the possibility of a local building project, such as Habitat for Humanity, one day of the year.

Katherine stated that she and Marty had discussed sending a Chapter survey to the people to determine what motivates members to attend meetings.

Sam Grant, CSI
Chapter Secretary
sgrant@gfnet.com

Security?

When compared to key locks, push-button locks offer increased security. Pushbutton locks offer the ability to require users remember the number and the ability of the lock's owner to change the number on whim. It works well, when the numbers are changed frequently and the users remember the changed numbers.

In many fast-food restaurants, the public rest rooms are secured from "frequent flyers" just dropping in and using the bathroom, without making a purchase. Need the pass number? You have to ask the staff, while making a purchase.

So what happens when the number doesn't get changed and the staff gets tired of being asked the number? Staff places a label (with the pass number) above the pushbutton lock. Great security!



Eventbrite

The Chapter has implemented Eventbrite for making and paying for Chapter meeting reservations. Paypal will remain the method for monthly meeting Tabletop Sponsor payments meeting Tabletop Sponsor payments.

Calendar Of Events

January

- 7 Professional Development Seminars begin at Waldon Studio Architects' Baltimore office at 31 Light Street, and runs until March 24. For more information, contact Professional Development Chair [Scott Sider](#), CSI, CCS, CCCA, at 410-290-9680.
- 9 Baltimore Chapter Meeting. *Project Management Software* at Hord-Coplan-Macht at 700 East Pratt Street, Suite 1200.

February

- 13 Baltimore Chapter Meeting. *Masonry Lessons Learned* at Waldon Studio Architects' Baltimore office at 31 Light Street, Suite 500.
- 19 Registration Opens at Cheap Rates for CDT®, CCS, and CCCA Exams. CSI Members save about \$170 on the Expensive Rates.

March

- 12 Baltimore Chapter Meeting. Latest Air Barrier Ruminations from the Air Barrier Association of America's Research.
- 18 Registration Ends at Cheap Rates for CDT®, CCS, and CCCA Exams.
- 19 Registration Opens at Medium Cost Rates for CDT®, CCS, and CCCA Exams. CSI Members save about \$85 on the Expensive Rates.
- 31 Registration Ends at Cheap Rates for CDT®, CCS, and CCCA Exams.

April

- 1 Registration Opens at Expensive Cost Rates for CDT®, CCS, and CCCA Exams.
- 9 Baltimore Chapter Meeting. Program to be announced.
- 30 Registration Ends at Expensive Cost Rates for CDT®, CCS, and CCCA Exams.

May

- 4 CDT®, CCS, and CCCA Exam period begins.
- 14 Baltimore Chapter Meeting. Program to be announced.

January Anniversaries

Royce Brown, CSI	1
Michael Clancy, CSI, CDT	39
Dominic Grecki, CSI	1
Marc Held, BA, CSI, CDT	21
Steven Kohl, CSI, CCS, CDT	13
Jon Lipka, CSI, CCCA, CDT	9
Brian Lockwood, CSI	2
William McCarthy, CSI, CDT	23
Mitchell Nelson, CSI, CCS, CCCA, CDT	23
Scott Robison, CSI	27
Kenneth Stone, CSI, CDT	3
Fatima Wabi, CSI-S	6
Travis Wheeler, CSI	2
Kimberly Wilson, CSI	6



Baltimore Chapter CSI

Professional Development and Certification Seminars — Winter 2020

Syllabus

Location: Waldon Studio Architects — Baltimore; 31 Light Street (building entrance is on Water Street), Baltimore, MD (go to the 5th floor).

Contact: Scott Sider, Professional Development Committee Chair, Waldon Studio Architects; 410-290-9680, Extension 303.
swsider@waldonstudio.com.

Class Dates: Tuesdays from January 7, 2020 through March 17, 2020.

Class Time: 6:00 PM to 8:00 PM.

Seminar Series Fee: \$100.00 (for the entire series). \$10.00 for individual sessions.

Date	CDT Preparation	CCS, CCPR, CCCA Preparation
Tuesday January 7, 2020	Building team members and their relationships; Commissioning; Construction process; Project phases; Facility Life Cycle; Integrated Project Delivery	CCCA: Construction Administration; Roles and Responsibilities; Preconstruction; Meetings; Construction Observation and Inspection
Tuesday January 14, 2020	OmniClass, MasterFormat, and UniFormat.	CCCA: Submittals; Quality Assurance and Quality Control; Executing the Work
Tuesday January 21, 2020	SectionFormat, PageFormat, OmniClass, Spec Data, and GreenFormat	CCCA: Contract Document Interpretations and Modifications; Claims and Disputes
Tuesday January 28, 2020	AIA A201 – Contract Provisions: Definitions and provisions.	CCCA: Measurement and Payment; Project Closeout; Construction Administration Guides
Tuesday February 4, 2020	AIA A201 – Rights, Duties, and Responsibilities: Understand Owner, Contractor, and A/E roles. AIA A101 – Owner-Contractor Agreement	CCS: Project Manual and Specifications Practices; Producing a Project Manual; Coordinating Drawings and Specifications (Scott)
Tuesday February 11, 2020	Codes and Regulations; Project Conception; Programming; Project Cost and Scheduling; Project Delivery Methods; Integrated Project Delivery.	CCS: Methods of Specifying; Performance Specifying; Procurement Specifying; Specifying for Government Agencies
Tuesday February 18, 2020	Product Selection Processes and Evaluation	CCS: Specifications and Contract Forms, Construction Bonds, and Construction Insurance; Division 01 Specifications
Tuesday February 25, 2020	Design; Sustainability; Value Judgement Processes; Schematic and Design Development Documents	CCS: Master Guide Specifications; Short Form Specifications;
Tuesday March 3, 2020	Construction Administration	No Session
Tuesday March 10, 2020	Procurement	CCPR: Services of Product Representatives; Forms of Representation; Working with the Project Team; Product Information
Tuesday March 17, 2020	Facility Management Exam Preparation	CCPR: Filing Product Information; Distributing Product Information; Forms of Presentation; The Sales Process

Baltimore Chapter CSI

Professional Development and Certification Seminars

Winter 2020

Registration Form

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Contact: Scott Sider, Professional Development Committee Chair, Waldon Studio Architects; 410-290-9680, Extension 303.
swsider@waldonstudio.com.

Class Dates: Tuesdays from January 7, 2020 through March 17, 2020.

Class Time: 6:00 PM to 8:00 PM.

Seminar Series Fee: \$100.00 (for the entire series). Please make checks payable to *Baltimore Chapter CSI* and bring to first class with completed registration form. If you register for individual sessions on Eventbrite, they are \$10.00 each. Registration for this class does *not* register you for taking the certification exams. To register for exams, contact CSI at www.csiresources.org or call 800-689-2900. Certification CDT Exam "cheap" registration (\$375 member/\$625 non-member; students at \$165 with valid ID) runs from February 10 to April 8. "Expensive" registration runs between April 9 and April 30 (\$545 member/\$795 non-member; and Student at \$165 with valid ID). CCS, CCPR, and CCCA Exams will **not** be held in the Spring of 2020; they will be held in Fall 2020.

Instructional Materials You Must Obtain:

- CDT Sessions: *Project Delivery Practice Guide*. Access MasterFormat™ and UniFormat™ 2010 from the companion web site.
- CCS Sessions: *Specifications Practice Guide*. Access MasterFormat™, UniFormat™ 2010, SectionFormat™ 2008, and PageFormat™ 2008 from the companion web site.
- CCCA Sessions: *Construction Administration Practice Guide*. Access MasterFormat™ and UniFormat™ 2010 from the companion web site.
- CCPR Sessions: *Product Representation Practice Guide (PRPG)*. Access MasterFormat™ and UniFormat™ 2010 from the companion web site. *NOTE: CCPR Exam will not be held in 2020, as the program undergoes re-evaluation to comply with certification standards.*
- Order the *Practice Guides* from the Institute at 800-689-2900; www.csiresources.org. If you are a CSI member, make sure you log into the CSI web site prior to ordering, so you receive the member discount.
- 2017 edition of AIA A101, *Standard Form of Agreement between Owner and Contractor Where the Basis of Payment is a Stipulated Sum*. You can purchase the AIA A101 at <http://documentson.demand.aia.org>. It will cost about \$30 for the document.
- 2017 edition of AIA A201, *General Conditions of the Contract for Construction*. You can purchase the AIA A101 at <http://documentson.demand.aia.org>. It will cost about \$30 for the document.
- Purchase the EJCDC documents at http://www.ejcdc.org/index.php?option=com_virtuemart&page=shop.browse&category_id=1&Itemid=27. This would cost about \$340 for the two documents, if you purchase them. Since the concepts of the AIA documents are similar to the EJCDC documents, per information received from the Institute Certification Committee, you can study for the exam using the AIA documents **or** the EJCDC documents.
- Study Guides, Handbooks, and Study Work Books Links:
 - CDT: [Candidate Handbook](#) and [Candidate Study Work Book](#) (requires having or creating an account on website).
 - CCS: [Candidate Handbook](#) and [Candidate Study Work Book](#) (requires having or creating an account on website).
 - CCCA: [Candidate Handbook](#) and [Candidate Study Work Book](#) (requires having or creating an account on website).
 - CCPR: [Candidate Handbook](#) and [Candidate Study Work Book](#) (requires having or creating an account on website)..

Credits: 2 AIA CES credits (including Health, Safety, and Welfare) per session attended, typically.

Please provide the following information:

Name: _____ Firm: _____

Mailing address: _____

Telephone: _____ Email: _____

- Are you planning on sitting for a CSI exam in Late March / Early April 2020? Yes No. If yes, which? _____
- If you need continuing education units or learning units, please furnish the name of your professional organization and your membership number so we can submit your credits.
- Are you a CSI member? Yes No. Baltimore Chapter member? Yes No. If not, would you like more information about joining CSI? Yes No.
- To obtain study materials, or to register for exams, contact CSI at www.csiresources.org or call 800-689-2900.
- Reserve your seat as soon as possible. Space is limited and fills up fast.